



Information and Privacy
Commissioner of Ontario

Commissaire à l'information et à la
protection de la vie privée de l'Ontario

VIA ELECTRONIC MAIL

May 18, 2022

Dr. Michael Schull, CEO
Institute for Clinical Evaluative Sciences
G1 06, 2075 Bayview Avenue
Toronto, ON M4N 3M5

Dear Dr. Schull:

RE: Initial Review of the Practices and Procedures of the Institute for Clinical Evaluative Sciences as a Prescribed Entity under the *Coroners Act*

Pursuant to subsection 52.1(2) of the *Coroners Act*, as a prescribed entity, the Institute for Clinical Evaluative Sciences (ICES) must have in place practices and procedures to protect the privacy of the individuals whose personal information it receives and to maintain the confidentiality of that information. These practices and procedures must be approved by the Information and Privacy Commissioner of Ontario (IPC). After the initial review and approval process, the IPC is responsible for reviewing these practices and procedures every three years, pursuant to subsection 52.1(3) of the *Coroners Act*.

In accordance with the requirements under the *Coroners Act* and the process set out in the *Coroners Act Addendum to the Manual for the Review and Approval of Prescribed Persons and Prescribed Entities*, the IPC has concluded its detailed initial review of ICES' practices and procedures as a prescribed entity under the *Coroners Act*. The process included a review of relevant ICES privacy policies, practices, and procedures. The IPC and ICES also participated in several meetings to discuss questions arising from the review.

Based on this review, I am satisfied that ICES has in place practices and procedures for the purpose of protecting the privacy of individuals whose personal information it receives and to maintain the confidentiality of that information. Accordingly, effective today, I am pleased to advise that the practices and procedures of ICES under the *Coroners Act* have been approved. A detailed report summarizing the review is attached to this approval letter. In the interest of public transparency, this approval letter and the report on the review will be posted on the IPC website and must also be posted on ICES' website.

To synchronize the timing of the IPC's next review of ICES under the *Coroners Act* with the next scheduled review of ICES as a prescribed entity under the *Personal Health Information Protection Act*, this approval will remain effective until October 31, 2023.

I would like to extend my gratitude to you and your staff for your cooperation during the course of the review, including your diligence in submitting requested documentation, in responding to requests by my office for further information, and in making the amendments and commitments requested by the IPC during the review process.

Yours sincerely,

Patricia Kosseim
Commissioner

Enclosure

cc: Ms. Rosario G. Cartagena, Chief Privacy and Legal Officer



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