

Travel Expense Chart

Employee Name	Emily Harris-McLeod	
Employee Title	Senior Policy Analyst	
Date of Travel	May 30-31, 2019	
Destination (s)	Waterloo, Ontario	
Purpose	Presenting at Reaching Out to Ontario (ROTO)	
Related Costs:		
Airfare	\$	-
Accommodation	\$	123.17
Meals	\$	28.19
Other transportation	\$	-
Hospitality	\$	-
Other expenses	\$	-
Total:	\$	151.36



Comfort Inn (CN314)

190 Weber St. N.
Waterloo, ON N2J 3H4
(519) 747-9400
GM.CN314@choic-hotels.com

Account: 648694573

Date: 5/31/19

Room: 238 LOCAL8

Arrival Date: 5/30/19

Departure Date: 5/31/19

Check In Time: 5/30/19 3:36 PM

Check Out Time:

Rewards Program ID:

You were checked out by:

You were checked in by: mbowla

Total Balance Due: 0.00

ETM
①

Wilfrid Laurier University
harris, mcleod

Toronto, ON

Post Date	Description	Comment	Amount
5/30/19	Room Charge	#238 harris, mcleod	109.00
5/30/19	Harmonized Sales Tax		14.17
5/31/19	Payment	XXXXXXXXXXXX	(123.17)

Folio Summary 5/30/19 - 5/31/19

Room Charge	109.00
Harmonized Sales Tax	14.17
Payment	(123.17)
Balance Due:	0.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

If payment by credit card, I agree to pay the above total charge amount according to the card issuer agreement.

GST Registration Number 860549062 RT0083



You could be earning free nights and other great rewards. Join Choice Privileges today, at www.choicepr.com

COMFORT INN WATERLOO
190 WEBER STREET NORTH
WATERLOO ON N2J 3H4
5197479400

PRE AUTH COMPLETE

REF#: 00303140
Batch #: 140 SEQ: 140001001015
05/31/19 03:30:07
APPR CODE: 098172

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AMOUNT \$123.17

00 - APPROVED - 000

CREDIT
AID: A0000000031010

