

Travel Expense Chart

Employee Name	Andrea Corlett	
Employee Title	Director of Communications	
Date of Travel	May 30-31, 2019	
Destination (s)	Waterloo, ON	
Purpose	Reaching Out to Ontario (ROTO)	
Related Costs:		
Airfare	\$	-
Accommodation	\$	123.17
Meals	\$	36.54
Other transportation (mileage)	\$	124.08
Hospitality	\$	-
Other expenses (specify)	\$	-
Total:	\$	283.79



Comfort Inn (CN314)

190 Weber St. N.
Waterloo, ON N2J 3H4
(519) 747-9400
GM.CN314@choicehotels.com

Wilfrid Laurier University
CORLETT, ANDREA

Account:

Date: 5/31/19

Room: 233 LOCAL8

Arrival Date: 5/30/19

Departure Date: 5/31/19

Check In Time: 5/30/19 5:23 PM

Check Out Time:

Rewards Program

You were checked out by:

You were checked in by: vvasir

Total Balance Due: 0.00

Post Date	Description	Comment	Amount
5/30/19	Room Charge	#233 CORLETT, ANDREA	109.00
5/30/19	Harmonized Sales Tax		14.17
5/31/19	Visa Payment		(123.17)

Folio Summary 5/30/19 - 5/31/19

Room Charge	109.00
Harmonized Sales Tax	14.17
Visa Payment	(123.17)

Balance Due: **0.00**

This rate is eligible for partner rewards. If this rate longer be entitled to Choice Privileges points.

If payment by credit card, I agree to pay the above according to the card issuer agreement.

GST Registration Number 860549062 RT01

THE BAUER KITCHEN
102-187 KING ST S
WATERLOO, ON N2J1R1
5197720790

SALE

Server #: 000000
Table #: 0203
Check #: 0000216053
MID: 6155985
TID: 003
Batch #: 203
05/30/19
Invoice #: 29
APPR CODE: 006181
VISA
*****8932
REF#: 00000029
20:53:51
Chip

AMOUNT \$30.45
TIP \$6.09
TOTAL \$36.54

APPROVED

BY ENTERING A VERIFIED PIN, CARDHOLDER AGREES TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH ISSUERS AGREEMENT WITH CARDHOLDER ACCORDANCE WITH ISSUER'S AGREEMENT WITH CARDHOLDER

THANK YOU / MERCI

MERCHANT COPY

THE BAUER KITCHEN
BAUER BAKERY & CAFE
187 King St. South Unit 102
Waterloo, ON
Tel: (519) 772-0790

Server: BAR PM
Table: 203
Guests: 7
Seat: 1
Check: 216053
Date: 2019-05-30
Time: 8:48:19 PM

1 Gnocchi	26.95
SUBTOTAL:	26.95
HST:	3.50
TOTAL:	30.45

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