Travel Expense Chart

Employee Name	Stephen McCammon	
Employee Title	Legal Counsel	
Date of Travel	April 19-20, 2018	
Destination (s)	Ottawa, Ontario	
Purpose	Court Appearance Supreme Court of Canada (R v.	
	Jarvis)	
Related Costs:		
Airfare	\$ 197.33	
Accommodation	\$ 280.87	
Meals	\$ 24.69	
Other transportation (taxis)	\$ 169.35	
Hospitality	\$ -	
Other expenses (baggage fee)	\$ -	
Total:	\$ 672.24	

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From: Sent: To: Subject: VIA Rail Canada <service@viarail.ca> Wednesday, April 4, 2018 2:10 PM Stephen McCammon VIA Rail Itinerary & Receipt | Apr 19, 2018 - Booking Ref: PVP059

ITINERARY / RECEIPT - NOT VALID FOR TRAVEL

Thank you for choosing VIA Rail Canada .



BOOKING CONFIRMATION:

STEPHEN MCCAMMON

IMPORTANT - AN E-BOARDING PASS HAS BEEN ISSUED FOR EACH SEGMENT OF THIS TRIP AND HAS BEEN SENT IN A SEPARATE E-MAIL. Please bring all e-boarding passes on your trip and review this confirmation carefully as it includes some important information about travelling with us.

Customers with special service requests

VIA suggests that all customers with special service requests arrive at VIA stations early for safe and timely access to the correct platform. Please validate VIA station hours as some stations open 30 minutes prior to scheduled train time.

ALL THAT YOU LOVE ABOUT VIA RAIL IN ONE APP Book, customize and stay up-to-date.	Scould blay	Download on the App Store
ITINERAF	RY#1	
TRAIN 42 info		
From: <u>TORONTO UNION STATION</u> Thu. Apr 19, 2018	Departure: 12:20	
To: OTTAWA Thu. Apr 19, 2018	Arríval: 16:33	
Class: Business		
You can be notified of the VIA train status, specific train by email or SMS (text messages service.	service disruption or dela ie). <mark>Sign up now for the</mark>	y regarding a <u>- Train-Alert</u>

Remarks: Operated by: VIA Rail Canada.

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Stephen Lawire McC	ION Cammon (Adult)		\$134.47 \$134.47
FARE: \$119.00	G.S.T/H.S.T.: \$15.47	P.S.T.: \$0.00	TOTAL: \$134.47
TAX INFORMATIC		o example a familia de la companya d	

Taxable fare: \$119.00 G.S.T/H.S.T. number: 105521785RT001

- AUTHORIZATION

TRANSACTION DATE: 04/04/2018

FARE PLAN REFUND/EXCHANGE CONDITIONS

Stephen Lawire McCammon (Adult)

TINERARY

STATION / OTTAWA

PAYMENT

BUSINESS

Before Departure : Exchangeable and refundable less a **\$29.75** plus applicable tax(es) service charge. A fare difference may apply in case of exchange. After Departure : Non-exchangeable and non-refundable.

BAGGACE ALLOWANCE*

Carry-on baggage

1 PERSONAL ITEM Max. 11.5 kg (25lb.) Max. 43 x 15 x 33 cm (17 x 6 x 13 in.)

AND

2 LARGE ITEMS Max. 23 kg (50 lb.) each Max. 158 linear cm (62 li. in.) each

OVERWEIGHT ITEM(S): Items over 23kg (50lb.) not permitted on board.

ADDITIONAL CARRY-ON ITEM: 1 additional item allowed Max 23 kg (50lb.) \$40 (tax included) per direction.

Checked baggage

No checked baggage service is available on this train. Please comply with the carry-on baggage policy.

*VIA reserves the right to weigh any and all baggage which may result in applicable allowance fees, as you may be subject to excess charges.

CONDITIONS OF CONTRACT

- 1. Your rail ticket is not transferable and is valid only for travel on the train(s) and date(s) shown.
- For any modification or cancellation, please change or cancel your reservation online as soon as possible prior to the scheduled departure of your train (subject to the conditions of your fare plan.)
- 3. For operational reasons, VIA Rail reserves the right to restrict platform access five (5) minutes before your scheduled departure.
- 4. Times shown are not guaranteed. If necessary, VIA Rail may cancel a train or substitute alternate transportation without notice.
- 5. To ensure all passengers' safety, VIA Rail reserves the right to inspect all baggage.
- 6. You are responsible at all times for your carry-on baggage. VIA Rail assumes a limited liability for loss or damage to checked baggage. Ask VIA Rail personnel for more details.

NOTICE OF LIABILITY LIMITATION FOR DELAYS AND CANCELLED TRAINS

Although VIA Rail will use all reasonable efforts to carry the passenger and its property in accordance with the contract of carriage, timetables, schedules and other representations regarding trip time are approximate and provided for information purposes only. Times shown in timetables or elsewhere do not bind VIA Rail and form no part of the contract of carriage.

Schedules are subject to change without notice. VIA Rail may cancel a train or substitute alternate transportation without notice.

VIA Rail specifically disclaims liability for any inconvenience, expense, or damages, lost profits, loss business or otherwise, resulting from errors in its timetables, schedules and other

representations regarding timing or resulting from delayed or cancelled trains either caused by the fault of VIA Rail, third parties, passengers or by unforeseen circumstances. No responsibility for damages caused by delays, cancellations or alternate transportation substitution, such as damages resulting from passenger's purpose of travel or personal schedule at arrival, will be assumed by VIA Rail.

Seat Assignment

SEAT ASSIGNMENT

Seats are automatically assigned when purchasing tickets, but can be changed by calling the VIA Customer Centre at 1-888-842-7245 or by emailing service@viarail.ca. Please note that seat assignment is not available on all trains, and is subject to change without notice due to equipment changes or other operational issues.

Other Useful Information (links)

- Seat Assignment in Economy Class
- VIA's baggage policy
- VIA Terms and Conditions

Customer Support

• For assistance or queries regarding your train booking, please contact VIA Rail for help at <u>service@viarail.ca</u>

How to modify a booking online?

- You can modify your booking online if you have not yet exchanged this booking confirmation for a paper ticket.
- Go to reservia.viarail.ca/changebooking/requestchange.aspx?l=en
- Follow the instructions
- <u>Ticket Exchange Conditions</u>

Risk Free Booking

 Fully refundable prior to paper ticket issuance if cancelled online within 24 hours of initial booking and before scheduled train departure, whichever comes first.

How to cancel a booking online?

- You can cancel your booking online if you have not yet exchanged this booking confirmation for a paper ticket.
- Go to reservia.viarail.ca/cancellation/request.aspx?l=en
- Follow the instructions

How to get a refund if paper tickets have already been issued?

- Call 1 888 VIA-RAIL (842-7245) to cancel your booking
- Then go to a VIA station with your unused ticket (including the "Receipt" portion) and the credit card used to purchase your ticket, to obtain your refund.

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OTTAWA MARRIOTT HOTEL

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See our "Privacy & Cookie Statement" on Marriott.com

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OTTAWA MARRIOTT HOTEL 100 KENT STREET OTTAWA, ON K1P 5R7

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will ove us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum alcowed by law, plus the reasonable cost of collection, including attorney lees.

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porter

Booking Receipt

Thank you for booking with Porter. Your payment has been received.	Booking date Apr 4, 2018	Confirmation number
Stephen Lawrie McCammon	1870003091	\$197.33 CAD
Flights		\$166.25
PD 238 Ottawa (YOW) to Toronto (YTz Firm fare	Apr 20, 2018 at 5:30 PM	\$105.00
Taxes, Fees and Charges		\$61.25
Air Traveller Security Charge		\$7.12
NAV and Surcharges		\$12.00
Airport Improvement Fee		\$23.00
Harmonized Sales Tax (HST)		\$19.13
Baggage		\$31.08
Ottawa (YOW) to Toronto (YTZ)	First Checked Bag	\$27.50
	HST	\$3.58

Total cost

\$197.33 CAD

Payment summary

Transaction Date	Method of Payment	Payment Status	Payment Amount
Apr 4, 2018	Visa xxxx-xxxx-xxxx	Approved 03141I	\$166.25
Apr 18, 2018	Visa xxxx-xxxx-xxxx	Approved 02112I	\$31.08
Total paid			\$197.33 CAD
Total owing			\$0.00 CAD

GST/HST Number 841583271 QST Number 1212573775