

October 31, 2016

Information and Privacy Commissioner of Ontario

**Attn.: Nicole Minutti**

2 Bloor Street East, Suite 1400

Toronto, ON

M4W 1A8

**RE: Three-Year Review for Prescribed Person**

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Dear Ms. Goldstein:

In response to your correspondence of June 13, 2016, please find enclosed our submission for review of Hamilton Health Sciences Corporation in respect of the Critical Care Information System.

In fulfillment of the requirement of the Information Privacy Commissioner of Ontario to complete a three (3) year review of all information practices and procedures of each prescribed person and prescribed entity seeking continued approval pursuant to the *Personal Health Information Protection Act*, please find enclosed the following documents:

1. Report outlining information practices and procedures (2 copies); and
2. Sworn Affidavit (original).

Please note, we will also forward an electronic version of our Report to your attention.

We look forward to your review and to working with you on this process. If you have any questions or require any additional information, please don't hesitate to contact me.

Sincerely,



Christine Moon  
Senior Specialist Communications, Quality and Privacy Lead  
Criticall Ontario  
[christine.moon@criticall.org](mailto:christine.moon@criticall.org)  
telephone: 289 396 7000 ext. 7558

**SWORN AFFIDAVIT**

I, Rob MacIsaac, the President and CEO of Hamilton Health Sciences, **MAKE OATH AND SAY:**

1. Hamilton Health Sciences has in place policies, procedures and practices to protect the privacy of individuals whose personal health information is received and to maintain the confidentiality of that information.
2. The policies, procedures and practices implemented by Hamilton Health Sciences comply with the *Personal Health Information Protection Act, 2004* and the regulations thereto, as may be amended from time to time.
3. The policies, procedures and practices implemented by Hamilton Health Sciences comply with *the Manual for the Review and Approval of Prescribed Persons and Prescribed Entities* that has been published by the Information and Privacy Commissioner of Ontario, as it may be amended from time to time.
4. Hamilton Health Sciences has submitted a written report to the Information and Privacy Commissioner of Ontario in compliance with the *Manual for the Review and Approval of Prescribed Persons and Prescribed Entities*.

Sworn before me at the City of Hamilton )  
 in the Region of Hamilton on the 28<sup>th</sup> )  
 day of October, 2016. )



..... )  
 Commissioner for Taking Affidavits. )

ROGER B. CAMPBELL  
 BARRISTER & SOLICITOR



..... )  
 Rob MacIsaac