

October 31, 2005

VIA COURIER

Glenda Yeates, President and CEO
Canadian Institute for Health Information
495 Richmond Road, Suite 600
Ottawa, Ontario
K2A 4H6

Dear Ms. Yeates:

Re: PHIPA-Prescribed Entity – Review and Approval

Pursuant to section 45(3) of the *Personal Health Information Protection Act, 2004* (*PHIPA*), an organization that has been designated as a “prescribed entity,” must have its practices and procedures with respect to privacy and the protection of personal health information, approved by my office prior to November 1, 2005.

Subsection 45(3) states that:

(3) A health information custodian may disclose personal health information to a prescribed entity under subsection (1) if,

(a) the entity has in place practices and procedures to protect the privacy of the individuals whose personal health information it receives and to maintain the confidentiality of the information; and

(b) the Commissioner has approved the practices and procedures, if the custodian makes the disclosure on or after the first anniversary of the day this section comes into force.

.../2

My office has completed its detailed review of the practices and procedures of the prescribed entity, the Canadian Institute for Health Information and effective October 31, 2005, these practices and procedures have been approved.

Thank you for your cooperation throughout the review process.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Ann Cavoukian". The signature is fluid and cursive, with a large initial "A" and a long, sweeping underline.

Ann Cavoukian, Ph.D.
Commissioner

cc: Andrea Neill, Chief Privacy Officer