## **Travel Expense Chart**

| Employee Name                | David Goodis  |  |
|------------------------------|---|--|
| Employee Title               | Assistant Commissioner, Policy and Corporate Services |  |
| Date of Travel               | 25-Jan-17   |  |
| Destination (s)              | Ottawa, ON  |  |
| Purpose                      | Canadian Institute Conference-Conducting Fair         |  |
| rui pose                     | Investigations  |  |
| Related Costs:               |   |  |
| Airfare (flight change fee)  | \$ 137.86   |  |
| Meals                        | \$ 87.74  |  |
| Other transportation (taxis) | \$ 199.07   |  |
| Total:                       | \$ 424.67   |  |



### **Booking Confirmation**



Booking Reference:

Date of issue: Jan 12, 2017

This is your fitnerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Tuesday 24 Jan, 2017 16:10

Toronto

Pearson Intl. (YYZ), ON Terminal 1



17:16

Ottawa

Ottawa Intl. (YOW), ON



1hr06



**Economy Tango** 

Wednesday 25 Jan, 2017 16:00

Ottawa

Ottawa Intl. (YOW), ON



17:20

Toronto

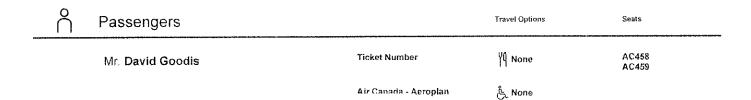
Pearson Intl. (YYZ), ON



1hr20

Operated by: Air Canada | A320-200 | MVi-Fi

Tango S



# Purchase summary

| Credit/Debit Card ************************************   |  | 1adult              |
|--|--|---------------------|
| Tax information 1adult                                   | As The superstance Courses                               |                     |
| Canada Harmonized Sales Tax (GST/HST #10009-2297 RT0001) | Base Fare  | 286.00              |
| \$48.39  | Surcharges   | 24.00               |
|  | (Ta) ) gaves there was progress to                       |                     |
|  | Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001) | 48.39               |
| NOTE: Airfare reimbursed by conference organizers.       | Air Travellers Security Charge                           | 14.25               |
|  | Airport Improvement Fee - Canada                         | 49.00               |
|  | Total air(are and taxes before options (per passenger)   | \$420 <sup>64</sup> |
|  | Number of passengers                                     | X 1                 |
|  | Total .  | \$42064             |
|  | GRAND TOTAL (Canadian dollars)                           | \$420 <sup>64</sup> |

### (1)

### Check-in and boarding gate deadlines

| Within Canada  |  |
|----------------|--|
| 90<br>minutes  | Recommended check-in time You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.               |
| 45<br>nunutes' | Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight. |
| 15<br>minutes  | Boarding gate deadline You must be present at the boarding gate before it closes.  |
|                |  |

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



### **Booking Confirmation**



Booking Reference:

Date of issue: Jan 16, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Tuesday 24 Jan, 2017

Toronto

Pearson Intl. (YYZ), ON Terminal 1

Ottawa Ottawa Intl. (YOW), ON

AC458 1hr06

Operated by: Air Canada | A320-200 | Wi-Fi

Tango S

Return

Economy Tange

15:00

Ottawa

Ottawa Intl. (YOW), ON



16:20

Toronto

Pearson Intl. (YYZ), ON Terminal 1



1hr20

Operated by: Air Canada [ A320-200 ]

Tango S

Passengers

Travel Options

Seats

Mr. David Goodis

Ticket Number

None None

AC458 AC457

Air Canada - Aeroplan

& None

## 冒 Purchase summary

| Tax information  |  | Additional Charges        |
|--|--|---------------------------|
| Tadult<br>Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001) |  | adult                     |
| \$15.86  | Air Thersportston Obergea                                      |                           |
|  | Base Fare  | 22.00                     |
|  | Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)       | 2.86                      |
|  | Total Additional Fare - per passenger                          | 24.86                     |
|  | Extras (Change Fee)<br>Change Fee                              | 100.00                    |
|  | Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)       | 13,00                     |
|  | Total Extras (Change Fee) - per passenger                      | 113.00                    |
|  | Total (per passenger)  | 137.86                    |
|  | Number of passengers<br>GRAND TOTAL( <b>Canadian dollars</b> ) | X1<br>\$137 <sup>86</sup> |

### (1)

### Check-in and boarding gate deadlines

| Within Canada                   |  |
|---------------------------------|--|
| 90<br>minutes                   | Recommended check-in time You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through securify.               |
| <b>45</b><br>mmaes <sup>1</sup> | Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight. |
| 15<br>minutes                   | Boarding gate deadline You must be present at the troantling gate before it closes.  |

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



#### BLUE LINE TAXI (613) 238 - 1111

Merchant ID: 4325205A Driver ID: 51082 Record Num.: 0002

#### Sale

VISA

Amount: \$ 31.59 Tip: \$ 4.80

Entry Method: Chip

Total: CAD\$ 36.79

2017/01/24 17:49:11 Resp Code: 00

TVR: 8080008000 TSI: 7800

DESCRIPTION: \_\_\_

Inv#: 001524 Appr Code: 073243 Apprvd: Online Batch#: 000827 TRN Ref #: 587024821517724

Validation Code: 4935

COSTOMER SERVICE 1 800 443-2012 INDUTRY@TAXITAB.COM THE STATE OF THE S

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT VERIFICATION

BLUE LINE TAXI

 TERMINAL ID:
 324-963-426

 MERCHANT ID:
 4325285A

 VEHICLE ID:
 1253

 DRIVER ID:
 80051882

 TRIP NUMBER:
 4419

 PASSENGERS:
 1

 81/244/2017
 57ART:
 17:48

 ENG: 17:49
 100

FARE AMBUNE: \$ 31.99

TIP AMOUNT: \$ 4.80

TOTAL: \$ 36.79

VISA SALE : \*\*\*\*/923

APPROVAL NUMBER : 0/3243

\*\*\*PASSENGER COPY\*\*\*

CUSTOMER SERVICE 1-800-443-2812 INOUIRY@TAXITAB.COM TAXITAB



AIRFLIGHT SERVICES 3300 STEELES W 4164451999 CONCORD ON

CARD TYPE VISA
DATE 2017/01/24
TIME 4940 13:55:41
CLERK ID 376
RECEIPT NUMBER
C85048929-001-157-005-0

PURCHASE
AMOUNT \$50.00

TIP \$9.00

\$59.00

VISA CREDIT A0000000031010 01E15AB21EA575C2 8080008000-6800 61C3BE9800073750 8080008000-7800

### **APPROVED**

AUTH# 062723 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS



Walesbone Elgin 231 Elgin Street Ottawa K2P 1L6 (613) 505 4300

CHECK TABLE GUEST 01/24/17 34741 8 . 14 Ceaser Salad 15.00 Octopus **Alcohol Removed** FOOD TOTAL 45.00 BAR TOTAL 6.95 SUB TOTAL 51.95 HST 0.90 FOODHST8% 3.60 FOODHST5% 2.25 CHECK TOTAL 58.70

You have been served by Dinner

THANK YOU

Tax Number 860973635RT0001

CHECK YOUR GUNS AND YOUR PANTS AT THE DO

34741

THE WHALESBONE ELGIN STR 231 ELGIN ST OTTAWA, ON. K2P 1L6 613-505-4300

#### SALE

| Batch #: 323                  | REF#: | 00000008         |
|-------------------------------|-------|------------------|
| 01/24/17<br>APPR CODE: 082330 |       | <b>20:09</b> :42 |
| Trace: 8<br>VISA              |       | Chip<br>**/**    |
| ANACHIBIT                     |       | ^FO 70           |

AMOUNT \$58.70 TIP \$8.81 TOTAL \$67.51

**APPROVED** 

VISA CREDIT AID: A0000000031010 TVR: 80 80 00 80 00 TSI: 78 00

THANK YOU / MERCI

CUSTOMER COPY

45.00 5.85 (13% HST) 50.85 8.81 (tip) 59.66



### Sheraton Ottawa 150 Albert St. Ottawa, On. R1P 5G2 (613) 238-1502

WEDNESDAY JANUARY 25, 2017
CHECK #491499-3
TABLE #904
DUPLICATE

Canadian Classic

SUB-TOTAL
ROOM SERV 15% GRAT
ROOM SERVICE CHARGE
HST-8%

\$ 19.00 \$ 19.00 : : : \$ 1.52 \$ 0.95 \$ 0.76

\$ 2.85 \$ 3.00

HST-8% HST-5% HST-13%

\$ 28.08

SIGN: \_\_\_\_\_

Time: 07:06 1 CUSTOMER

Tax ld 122417470 Room Service

YOU HAVE BEEN SERVED BY: Jarvis 491499

ROOM CHARGE

\$ 28.08

Sheraton Ottawa Hotel 150 Albert Street Ottawa, ON K1P 5G2

Canada

Tel: 613-238-1500 Fax: 613-235 2723

Sheraton 6

Sheraton 6

David Goodis Canadian Institute Page Number : 1
Guest Number :

 Folio ID
 : A

 No. Of Guest
 : 1

 Room Number
 : 904

Club Account : SPG - Axxxxxx:

Arrive Date : 24-JAN-17 17:51 Depart Date : 25-JAN-17 12:00

ID : 122417470

Sheraton Ottawa 25-JAN-17 13:11 ELISABET

| Date      | Reference | Description  | Charges (CAD) | Credits (CAD) |
|-----------|-----------|--------------|---------------|---------------|
| 25-JAN-17 | 1499      | Room Service | 28.08         |               |
| 25-JAN-17 | VI        | Visa         |               | -28.08        |
|           |           |              |               |               |
|           |           | ** Total     | 28.08         | -28.08        |
|           |           | *** Balance  | 0.00          |               |

| Summary of HST for your stay: | Amount (CAD) |
|-------------------------------|--------------|
| HST for Room Revenue:         | 0.00         |
| HST for Food and Beverage:    | 3.23         |
| HST for Telephone:            | 0.00         |
| HST for Other:                | 0.00         |
| HST for entire stay:          | 3.23         |

Visit the Sheraton Store and take home our signature bedding, bath and more. Shop now at www.sheraton.com/store

As a Starwood Preferred Guest you have earned at least 39 Starpoints for this visit Axxxxxxx

Tell us about your stay, www.sheraton.com/reviews

NOTE: Room charge reimbursed by conference organizers.

# BLUE LINE TAXI

.. 314

| TERMINAL ID:               | 314 665-848      |
|----------------------------|------------------|
| MERCHANT ID:               | 4326820A         |
| VEHICLE ID :               | 1710             |
| DRIVER ID :                | 8985625 <u>6</u> |
| TRIP NUMBER:               | 0917             |
| PASSENGERS:                | 1                |
| 01/25/2017<br>START: 13:31 | END: 13:32       |
| FARE AMOUNT:               | \$ 30,81         |
|                            |                  |

TIP AMOUNT:

\$ 35.43

VISA SALE :

§ 30.4

\*\*\*\* 065392

\$ 4.62

APPROVAL NUMBER :

\*\*\*PASSENGER COPY\*\*\*

CUSTOMER SERVICE 1-800-443-2812 INOUIRY@TAXIIAB.COM TAXITAB



#### **AIRLINE LIMOUSINE**

260 REGINA RD WOODBRIDGE ON 416.675.3638 905-676-3210 1.800.263.5466 CAR#137

#### SALE

TID: PS320374 REF#: 00000005
Batch #: 605 SEQ: 001605005
01/25/17 17:06:10
Invoice #: 5
APPR CODE: 043658
VISA Chip

AMOUNT \$59.00 TIP \$8.86 TOTAL \$67.85

#### **APPROVED**

VISA CREDIT AID: A0000000031010 TVR: 80 80 00 80 00 TSI: 78 00

> BY ENTERING A VERIFIED PIN CARDHOLDER AGREES TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH ISSUER'S AGREEMENT WITH CARDHOLDER

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Airline Limousine
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AT TORONTO PEARSON

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