Travel Expense Chart

Employee Name	Karen Hale
Employee Title	Bilingual Communications Officer
Date of Travel	September 26-27, 2016
Destination (s)	London, Ontario
Purpose	ROTO (Reaching out to Ontario program)
Related Costs:	
Train	\$74.58
Accommodation	\$116.39
Meals	\$16.44
Other transportation (taxi)	\$25.00
Hospitality	
Other expenses (specify)	
Total:	\$232.41

ITINERARY / RECEIPT - NOT VALID FOR TRAVEL

Thank you for choosing **VIA Rail Canada**.



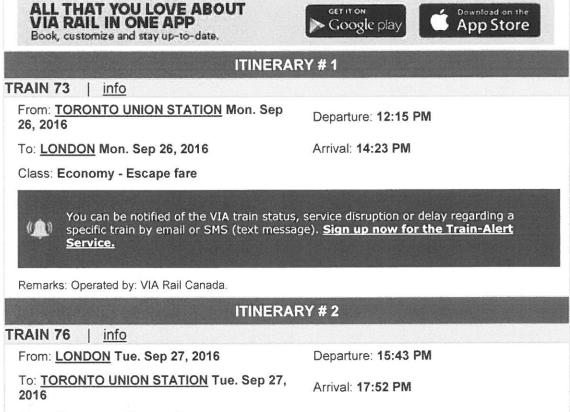
BOOKING CONFIRMATION: JY0612

KAREN HALE

IMPORTANT - AN E-BOARDING PASS HAS BEEN ISSUED FOR EACH SEGMENT OF THIS TRIP AND HAS BEEN SENT IN A SEPARATE E-MAIL. Please bring all e-boarding passes on your trip and review this confirmation carefully as it includes some important information about travelling with us.

Customers with special service requests

VIA suggests that all customers with special service requests arrive at VIA stations early for safe and timely access to the correct platform. Please validate VIA station hours as some stations open 30 minutes prior to scheduled train time.



Class: Economy - Escape fare

You can be notified of the VIA train status, service disruption or delay regarding a specific train by email or SMS (text message). Sign up now for the Train-Alert Service.

Remarks: Operated by: VIA Rail Canada.

RECEIPT

FARE INFORMATION

Karen Hale (Adult)

FARE: \$66.00 G.S.T/H.S.T.: \$8.58

P.S.T.: \$0.00

TOTAL: \$74.58

\$74.58

TAX INFORMATION

Taxable fare: \$66.00 G.S.T/H.S.T. number: 105521785RT001

TRANSACTION DATE: 09/08/2016

ITINERARY	FARE PLAN	REFUND/EXCHANGE CONDITIONS
TORONTO UNION STATION / LONDON	ESCAPE	Before Departure : Non-refundable but exchangeable less a service charge of \$20.00 plus tax(es) and any applicable fare difference. <u>After Departure</u> : Non-exchangeable and non- refundable.
LONDON / TORONTO UNION STATION	ESCAPE	Before Departure : Non-refundable but exchangeable less a service charge of \$20.00 plus tax(es) and any applicable fare difference. <u>After Departure</u> : Non-exchangeable and non- refundable.

BAGGAGE ALLOWANCE*

Carry-on baggage

One (1) personal article of up to 11.5 kg (25 lb.) / 43 x 15 x 33 cm (17 x 6 x 13 in.)

AND

One (1) large article of up to 18 kg (40 lb.) / 158 linear cm (62 linear in.) OR

Two (2) small articles of up to 11.5 kg (25 lb.) / 54.5 x 39.5 x 23 cm (21.5 x 15.5 x 9 in.) each.

OVERWEIGHT CARRY-ON BAGGAGE:

Additional fee of \$20 tax incl. (per one-way trip) if baggage is 18.5-23 kg (41-50 lb.)

Carry-on baggage over 23 kg (50 lb.) is not permitted on board.

ADDITIONAL CARRY-ON ITEM(S) ALLOWED:

One (1) additional article of up to 23 kg (50 lb.) for a fee of \$30 tax incl. (per one-way trip).

YOUTHS (12-25) : One (1) personal article (usual restrictions, see above), two (2) articles of 23 kg (50 lb)

Residence Innº Marriott.

Residence Inn by Marriott London Downtown 383 Colborne Street London, ON N6B 3P5 T 519.433.7222

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Date	Description	Charges	Credits
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27Sep16	Visa Card #: VIXXXXXXXXXX6166/XXXX Amount: 116.39 Auth: 073599 Signature on File This card was electronically swiped on 26Sep16		116.39
	Balance	: 0.00	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Thank you for choosing the Marriott Residence Inn Downtown London. We appreciate that as a traveller you have many choices of hotels. Please take a moment to give your feedback on Tripadvisor.com and Marriott.com so that we can continue to be your choice accomodation provider while visiting London.

Want your final hotel bill by email? Just ask the Front Deskt See "Internet Privacy Statement" on Marriott.com.

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BLUE & WHITE Operated by 2339468 Ontario Inc. 519-432-2222 / 519-432-TAXI
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Account Phone #:
Pick Up: Marriott London
Destination: Western University
Car #: 514 Driver: A - MOST HST #:
Passenger Name: daven tale

Authorized Signature: _

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LONDON ALE HOUSE 288 DUNDAS ST LONDON, ON NGB 1T6 519-204-2426

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