

Travel Expense Chart

| | | |
|------------------------------------|--|---------------|
| Employee Name | Debra Grant | |
| Employee Title | Director of Health Policy | |
| Date of Travel | 2-Mar-15 | |
| Destination (s) | Ottawa | |
| Purpose | Presentation to the University of Ottawa Heart Institute | |
| Related Costs: | | |
| Airfare | \$ | 247.75 |
| Accommodation | | |
| Meals | \$ | 25.00 |
| Other transportation (taxi) | \$ | 112.00 |
| Hospitality | | |
| Other expenses (mileage) | \$ | 14.52 |
| Total: | \$ | 399.27 |

Debra Grant

From: Air Canada <confirmation@aircanada.ca>
Sent: Tuesday, February 03, 2015 11:42 AM
To: Debra Grant
Subject: Air Canada - 02-Mar: Toronto - Ottawa (booking ref: MHSC6I)

Follow Up Flag: Follow up
Flag Status: Flagged

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

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Access your personalized Air Canada travel information

[View your planner >](#)

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Ms Debra Grant
debra.grant@ipc.on.ca
Mobile: [REDACTED]
Home: [REDACTED]
Work: 1-416-3259170

Online Services

[Manage](#) my booking online (view/change my booking; select seats*).

[Select Seats](#)

[Maple Leaf Lounge | Meal Vouchers | On My Way](#)

[Alert me](#) of flight status changes directly to my mobile phone or email.

[Flight Arrivals & Departures](#) - check online if my flight is on time.

Customer Care

Air Canada

1-888-247-2262

Flight Arrivals and Departures

1-888-422-7533

[Check-in online](#) and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

| Flight | From | To | Stops | Duration | Aircraft | Fare Type | Meal |
|--------|---|---|-------|----------|----------|-----------|------|
| AC444 | Toronto, Pearson Int'l (YYZ) Mon 02-Mar 2015 09:10 - Terminal 1 | Ottawa, Ottawa Int'l (YOW) Mon 02-Mar 2015 10:16 | 0 | 1hr06 | E90 | Tango, A | |
| AC459 | Ottawa, Ottawa Int'l (YOW) Mon 02-Mar 2015 16:00 | Toronto, Pearson Int'l (YYZ) Mon 02-Mar 2015 17:18 - Terminal 1 | 0 | 1hr18 | 320 | Tango, L | |

Passenger Information

1: Ms Debra Grant : Adult (16+), Ticket Number: 0142144420254

Air Canada - Meal Preference : **None**
Aeroplan :
Payment Card: **xxxx-xxxx-xxxx** Special Needs: **None**
Seat Selection: **None**

Purchase Summary

Fare Summary

| Passenger Type | Adult |
|--|-----------------|
| Air Transportation Charges | |
| Departing Flight - Tango | 54.00 |
| Return Flight - Tango | 79.00 |
| Surcharges | 24.00 |
| Taxes, Fees and Charges | |
| Canada Airport Improvement Fee | 48.00 |
| Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001) | 28.50 |
| Air Travellers Security Charge (ATSC) | 14.25 |
| Total before options (per passenger) | 247.75 |
| Number of passengers | x 1 |
| Total with options | 247.75 |
| Travel Insurance (declined) | 0.00 |
| Grand Total - Canadian dollars | \$247.75 |

Payment Information

Credit/Debit Card **xxxx-xxxx-xxx** Amount paid: **\$247.75**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$247.75 (Airfare - per ticket)

Ticket number(s): 0142144420254

enRoute City Guide

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HMSHOST
BYWARD TAPS
OTTAWA INTERNATIONAL AIRPORT
CHECK: 1963
TABLE: 102/1
SERVER: 301004 Patrick
DATE: MAR02'15 2:39PM
CARD TYPE: MASTERCARD
ACCT #: XXXXXXXXXXXX
AUTH CODE: 08268S
DEBRA GRANT

TOTAL: 21.45

TIP: -----

TOTAL: 25.00

X I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT.

HMSHOST
BYWARD TAPS
OTTAWA INTERNATIONAL AIRPORT

301004 Patrick

102/1 GST 1

1963
MAR02'15 2:00PM

DINE IN

**** SEAT 1 ****

1 SODA BAR M 3.49

FIRST RND SFTBEV

DIET COKE

1 BURG MUSH SWISS 15.49

FRIES

18.98 HST 5% 217101 0.95

18.98 HST 8% 217101 1.52

AMOUNT DUE \$21.45

SUBTOTAL 18.98

18.98 HST 5% 217101 0.95

18.98 HST 8% 217101 1.52

AMOUNT DUE \$21.45

THANK YOU FOR YOUR BUSINESS!

TELL US ABOUT YOUR EXPERIENCE

SHAWN MEEHAN
613-248-2000 X1838
OTTAWA.COMMENTS@HMSSHOT.COM

GST #137512901

WEST-WAY TAXI RECEIPT : TRIP ID: 2

Amount/Montant : \$ 32.00 Date: Mar 2/15

Account/Compte # _____ Ref # : _____

Name/Nom : _____

From/De: 45 Ruskin Ave.

To/A: Airport

THANK YOU / MERCI TAXI # 1137 Name: MS

Job # _____
RECEIPT FOR CAB FARE 1

Amount 33.00 Date March 2/15

From Airport

To 45 Ruskin

Cab No. 724 Driver S-L

H.S.T. Included in meter fare



RECEIPT 4

CAR NO.: 633

FROM: TR

TO: _____

DATE: March 2/15 AMOUNT: \$ 47.00

SIGNATURE: _____