

## Travel Expense Chart

<b>Employee Name</b>	Sherry Liang	
<b>Employee Title</b>	Assistant Commissioner, Tribunal Services	
<b>Date of Travel</b>	3-May-16	
<b>Destination (s)</b>	Kingston, ON	
<b>Purpose</b>	Reaching Out to Ontario Conference	
<b>Related Costs:</b>		
	<b>Rail fare</b>	\$ 167.24
	<b>Accommodation</b>	\$ 122.55
	<b>Meals</b>	\$ 47.46
	<b>Other transportation (taxis)</b>	\$ 21.85
	<b>Total:</b>	<b>\$ 359.10</b>

**Subject:**

FW: VIA Rail Itinerary & Receipt | May 03, 2016 - Booking Ref:

**From:** VIA Rail Canada [<mailto:service@viarail.ca>]

**Sent:** Thursday, April 28, 2016 11:34 AM

**Subject:** VIA Rail Itinerary & Receipt | May 03, 2016 - Booking Ref:

## ITINERARY / RECEIPT - NOT VALID FOR TRAVEL

Thank you for choosing  
**VIA Rail Canada** .



### BOOKING CONFIRMATION:

**IMPORTANT** - AN E-BOARDING PASS HAS BEEN ISSUED FOR EACH SEGMENT OF THIS TRIP AND HAS BEEN SENT IN A SEPARATE E-MAIL. Please bring all e-boarding passes on your trip and review this confirmation carefully as it includes some important information about travelling with us.

#### Customers with special service requests

VIA suggests that all customers with special service requests arrive at VIA stations early for safe and timely access to the correct platform. Please validate VIA station hours as some stations open 30 minutes prior to scheduled train time.



### ITINERARY # 1

**TRAIN 46** | [info](#)

From: **TORONTO UNION STATION Tue.  
May 3, 2016**

Departure: **15:30 PM**

To: **KINGSTON Tue. May 3, 2016**

Arrival: **17:51 PM**

Class: **Economy - Escape fare**



You can be notified of the VIA train status, service disruption or delay regarding a specific train by email or SMS (text message). [Sign up now for the Train-Alert Service.](#)

Remarks: Operated by: VIA Rail Canada.

### ITINERARY # 2

**TRAIN 47** | [info](#)

## ITINERARY # 2

TRAIN 47 | [info](#)

From: **KINGSTON** Wed. May 4, 2016

Departure: 14:50 PM

To: **TORONTO UNION STATION** Wed. May 4, 2016

Arrival: 17:15 PM

Class: **Economy - Escape fare**



You can be notified of the VIA train status, service disruption or delay regarding a specific train by email or SMS (text message). [Sign up now for the Train-Alert Service.](#)

Remarks: Operated by: VIA Rail Canada.

## RECEIPT

### FARE INFORMATION

Sherry Liang (Adult)

\$167.24

### TAX INFORMATION

### PAYMENT

### AUTHORIZATION #

TRANSACTION DATE: 04/28/2016

ITINERARY	FARE PLAN	REFUND/EXCHANGE CONDITIONS
TORONTO UNION STATION / KINGSTON	ESCAPE	<u>Before Departure</u> : Non-refundable but exchangeable less a service charge of <b>\$40.50</b> plus tax(es) and any applicable fare difference. <u>After Departure</u> : <b>Non-exchangeable and non-refundable.</b>
KINGSTON / TORONTO UNION STATION	ESCAPE	<u>Before Departure</u> : Non-refundable but exchangeable less a service charge of <b>\$33.50</b> plus tax(es) and any applicable fare difference. <u>After Departure</u> : <b>Non-exchangeable and non-refundable.</b>

## BAGGAGE ALLOWANCE\*

### Carry-on baggage

One (1) personal article of up to 11.5 kg (25 lb.) / 43 x 15 x 33 cm (17 x 6 x 13 in.)

AND

One (1) large article of up to 18 kg (40 lb.) / 158 linear cm (62 linear in.)

OR

Two (2) small articles of up to 11.5 kg (25 lb.) / 54.5 x 39.5 x 23 cm (21.5 x 15.5 x 9 in.) each.

OVERWEIGHT CARRY-ON BAGGAGE:



Four Points Hotel & Suites Kingston  
 285 King Street East  
 Kingston, ON K7L 3B1  
 Canada  
 Tel: 613-544-4434



Ms. Sherry Liang

Page Number : 1 Invoice Nbr :  
 Guest Number :  
 Folio ID : A  
 Arrive Date : 03-MAY-16 18:07  
 Depart Date : 04-MAY-16 08:25  
 No. Of Guest : 1  
 Room Number : 412  
 Club Account :

Tax Invoice

Tax ID :

Four Points Kingston 04-MAY-16 08:30 DW

Date	Reference	Description	Charges (CAD)	Credits (CAD)
03-MAY-16	RT412	Room Revenue	122.55	
03-MAY-16	39670000	King Street Sizzle	-2.76	
04-MAY-16	VI	Visa		-125.31
***For Authorization Purpose Only***				
Date	Code	Authorized		
03-MAY-16		148.4		
** Total			125.31	-125.31
*** Balance			0.00	

As a Starwood Preferred Guest you have earned at least 222 Starpoints for this visit

Tell us about your stay. [www.fourpoints.com/reviews](http://www.fourpoints.com/reviews)

Continued on the next page

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**CHEZ PIGGY  
68R PRINCESS ST.  
KINGSTON, ONT.**

TUE MAY 3, 2016  
**CHECK #1318367-1**  
TABLE #21  
CUSTOMER # 7

1 CHA GIO SALAD \$16.00  
1 HOUSE OLIVES \$5.00  
SUB-TOTAL : \$21.00  
TAX : \$2.73  
**TOTAL \$23.73**

VISIT OUR BAKERY - PAN CHANCHO  
44 PRINCESS STREET 544-7790  
Time: 20:57 1 CUSTOMER  
9 CHECKS

PLEASE PAY YOUR SERVER.  
GST # R100946524

YOU HAVE BEEN SERVED  
BY : Jaclyn

4

**RECEIPT**

Cab No. 163 H.S.T.  
From WINON STATION  
To \_\_\_\_\_  
Date May 4/16 Amount 21.85  
Signature [Signature]

3

Olivera  
39 Brock Street  
Kingston  
K7L 1R7  
613-547-5483

CHECK	TABLE	GUEST	05/04/16
33813	10	6/6	12:20
1	Orrecchiette		17.00
1	Cappuccino		4.00
FOOD TOTAL			17.00
BEVERAGE TOTAL			4.00
SUB TOTAL			21.00
HST			2.73
<b>CHECK</b>	<b>TOTAL</b>		<b>23.73</b>

You have been served by Jenn

DUPLICATE #5

**THANK YOU**

Tax Number 820996353RT0001

\*\*\*\* LIVE JAZZ \*\*\*\*  
Tuesday Evenings  
6-9pm

33813