

## Travel Expense Chart

<b>Employee Name</b>	Brian Beamish	
<b>Employee Title</b>	Commissioner	
<b>Date of Travel</b>	May 10-11, 2016	
<b>Destination (s)</b>	Regina, SK	
<b>Purpose</b>	Speak at Saskatchewan Connections Conference	
<b>Related Costs:</b>		
<b>Airfare</b>	\$	449.36
<b>Accommodation</b>	\$	175.61
<b>Meals</b>	\$	59.78
<b>Other transportation (taxis)</b>	\$	146.00
<b>Hospitality</b>	\$	-
<b>Other expenses (baggage fees, seat upgrade/selection)</b>	\$	142.83
<b>Total:</b>	<b>\$</b>	<b>973.58</b>

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, April 06, 2016 9:34 AM  
**To:**  
**Subject:** Air Canada - 10-May: Toronto - Regina ( ) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

**AIR CANADA** 

## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in  
New Window

Access your personalized Air Canada travel information

[View your planner >](#)

## Booking Information

Booking Reference:

**Customer Care**  
**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

**Main Contact:**  
Mr Brian Beamish

### Online Services

Manage my booking online (view/change my booking; select seats\*).

Maple Leaf Lounge | Meal Vouchers | On My Way  
**Alert me** of flight status changes directly to my mobile phone or email.  
**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC1113	Toronto, Pearson Int'l (YYZ) Tue 10-May 2016 08:00 - Terminal 1	Regina (YQR) Tue 10-May 2016 09:20	0	3hr20	E90	Tango, K	🍴\$F

🍴\$F: Food for purchase on board All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

## Passenger Information

1: Mr Brian Beamish : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : Meal Preference : **None**

Payment Card: Special Needs: **None**

Seat Selection: AC1113 19D (**Preferred**) Paid

## Purchase Summary

### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Tango	<b>138.00</b>
Surcharges	23.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	25.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	25.11
Air Travellers Security Charge (ATSC)	7.12

Total before options (per passenger)	<u>218.23</u>
Number of passengers	x 1
Total with options	<u>218.23</u>
<b>Seat Selection</b>	
Mr Brian Beamish	
AC1113: 19D - Preferred Seat (Aisle)	41.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	5.33
Total with options and seat selection fee:	<u>264.56</u>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b><u>\$264.56</u></b>

### Payment Information

**Credit/Debit Card** . . . . . Amount paid: **\$264.56**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$218.23 (Air Transp. Charges - per ticket)

Air Canada: \$46.33 (Advance Seat Selection - for passenger 1)

Ticket number(s):

## Fare Rules

### Departing Flight Toronto (YYZ) To Regina (YQR) - Tango

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger. Exception: fee is \$100 CAD/USD for flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded)
  - **Same-day standby** at the airport is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket

issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

- o Customers who **no-show** their flight will forfeit the fare paid.
- **Paid Advance Seat Selection** is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 25% Aeroplan Miles (Altitude Qualifying Miles) for flights within Canada and 50% Aeroplan Miles (Altitude Qualifying Miles) for flights between Canada and the U.S.

Please read important information and notices regarding Air Canada's general conditions of carriage.

## Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide Opens in New Window .

### Carry-on Baggage Opens in New Window

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details Opens in New Window.

### Checked Baggage Opens in New Window

Please see below for details on the bags you plan to check in at the baggage counter.

**Departing Flight : Toronto (YYZ) To Regina (YQR) - Tango**

	<b>1st bag:</b>	<b>2nd bag:</b>
	<b>\$25.00 CAD</b>	<b>\$35.00 CAD</b>
Regular Baggage Allowance	+ taxes* per direction	+ taxes* per direction
	Max. weight per bag: 23 kg (50 lb)	
	Max. linear dimensions per bag: 158 cm (62 in)	

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The



**Total****Charged to MASTERCARD****CAD 273.13****WestJet offers****Get travel insurance**

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

**Important Information**

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage info page](#).
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) (Buy on board, [up! magazine](#) and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)[Terms and Conditions](#)**Contact Information**

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

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Fee Receipt

<b>PASSENGER SELECT</b>	<b>FLIGHT INFORMATION</b>	<b>BAGGAGE</b>	<b>ADDITIONAL TRAVEL INFORMATION</b>	<b>PRINT DOCUMENTS</b>
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Your fees have been successfully collected.

Departure Date: **2016-05-10**  
Passenger: **BRIAN BEAMISH**  
Departure city: **TORONTO-T1 YYZ**  
Destination city: **REGINA YQR**

**Fee Breakdown:**

Baggage fee 25.00 CAD  
HST: 3.25 CAD

**Total CAD: 28.25 CAD**

Form of payment used:

Please Note: This fee is non refundable.  
GST - HST: #100092287 RT0001

Please enter your email address if you wish to have this receipt emailed to you.



\*\*\*\*\*

PASSENGER RECEIPT 1  
11MAY16 21000324

YQR 4SO / REGINA SK

BEAMISH/BRIAN MR  
\*\*NOT VALID FOR\*\*  
\*\*TRANSPORTATION\*

PSGR TICKET

YQRYYZ-WS  
01 FIRST BAG FEE

25.00

GUGSZV/

0 REFUNDABLE ONLY WITH  
CA RELATED FLIGHT CPN  
RETAIN THIS RECEIPT  
6 THROUGHOUT YOUR  
JOURNEY

FOR CONDITIONS OF  
CONTRACT - SEE  
PASSENGER TICKET AND  
BAGGAGE CHECK

NOT VALID FOR TRAVEL

Do not expose to  
excessive heat  
or direct sunlight.

CAD 25.00  
XG 1.25  
NA  
NA  
CAD 26.25

FP 05792S

0 838 2609594132 4



6

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**AEROFLEET SERVICES**

30-2601 MATHESON BLV E  
MISSISSAUGA ON

www.aerofleet.ca

Cab# 115  
1.800.268.0905  
416.449.4990

CAPITAL CAB 2000  
473 McDONALD STREET  
REGINA, SK

Term ID: 05129897

**Purchase**

**SALE**

TID: PS472508 REF#: 00000000  
Batch #: 901 SEQ: 00190100  
05/10/16 06:09:50  
Invoice #: 1  
APPR CODE: 03298S  
MASTERCARD Chip  
\*\*\*\*\* \*\*/

AMOUNT \$63.00  
TIP \$12.60  
TOTAL \$75.60

APPROVED

MasterCard  
ID: A0000000041010  
VR: 00 00 00 80 00  
SI: E8 00

BY ENTERING A VERIFIED PIN  
CARDHOLDER AGREES TO PAY ISSUER  
SUCH TOTAL IN  
ACCORDANCE WITH ISSUER'S  
AGREEMENT  
WITH CARDHOLDER

Thank You for Choosing  
Aerofleet  
HST #100067164RT0001  
www.payplus.ca

CUSTOMER COPY

XXXXXXXXXX

MASTERCARD

Entry Method: C

Amount: \$ 14.50  
Tip: \$ 3.00  
Total: \$ 17.50

2016/05/10 09:16:39  
Seq #: 0010011710  
Appr Code: 09221S  
Resp Code: 01/027

MasterCard  
A0000000041010  
7B A3 B8 4A 7B C0 5B D5  
00 00 00 80 00  
E8 00  
C7 0F 27 89 28 0B 83 53

**APPROVED**  
**Thank You**

Customer Copy

- IMPORTANT -  
retain this copy for your records

8

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A4U  
2238 DUNDAS ST W  
TORONTO ON

CO-OP TAXI  
1654 ANGUS STREET  
REGINA, SK S4T 1Z2  
Merchant ID: 000000003233420  
Term ID: 08407708  
25870930013

**Purchase**

MasterCard  
XXXXXXXXXXXX  
AID: A0000000041010  
Entry Method: Chip  
Batch#: 000010  
05/11/16 10:01:38

Ref#: 000082703044  
Inv #: 000482 Appr Code: 09075S  
Amount: \$ 14.50  
Tip: \$ 2.90  
-----  
Total: \$ 17.40

Customer Copy

CARD \*\*\*\*\*  
CARD TYPE MASTERCARD  
DATE 2016/05/11  
TIME 2753 23:31:11  
RECEIPT NUMBER  
C85037954-001-001-181-0

-----  
PURCHASE  
AMOUNT \$29.50  
TIP \$6.00  
TOTAL

**\$35.50**  
-----

MasterCard  
A0000000041010  
8384D23E6E424485  
0000008000-E800  
1BD0B3DF31C09CE6

**APPROVED**

AUTH# 03424S 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

10



# DOUBLETREE BY HILTON™

1975 Broad Street  
Regina, SK  
S4P 1Y2  
306.525.6767  
GST#: 865-643-357

1038 SYLVIA

Tbl 51/1 Chk 1582 Gst 1  
May10'16 12:24PM

1 lunch caesar	9.00
1 ADD CHICKEN	5.00
1 Coffee	4.00

Subtotal	18.00
18.00 GST	0.90
Amount Due	<b>18.90</b>

Gratuity: \_\_\_\_\_

Total : \_\_\_\_\_

Print Name: \_\_\_\_\_

Room #: \_\_\_\_\_

Signature: \_\_\_\_\_

Join us for Extended  
Weekend Breakfast!!

WILD SAGE KITCHEN & BAR  
1975 Broad Street  
Regina SK S4P 1Y2  
306-525-6767

### \*\* TRANSACTION RECORD \*\*

Trans. #: 31548  
FUC: Restaurant  
Table #: 51  
Check #: 1582  
Group #: 1  
Employee #: 1038  
Employee Name: SYLVIA  
Merch. ID: 040080004457  
Terminal #: 008  
Device ID: 01  
Retrieval #: 939000000000

### PRE-AUTH PURCHASE

XXXXXXXXXXXXX  
MasterCard  
Entry Method: Chip

Amount	\$18.90
Tip	\$3.78
-----	
TOTAL CAD	\$22.68

016/05/10 19:05:30  
MO-001 06058S  
MSDTRUS2/USDTRWC2

APPROVED 06058S

By entering a verified  
PIN, cardholder agrees  
to pay issuer such total  
in accordance with  
issuer's agreement with  
cardholder

APP Label: MasterCard  
RID: A0000000041010  
CUR: 0000008000  
ESI: E800

Customer Copy



**DOUBLETREE**  
BY HILTON™

1975 Broad Street  
Regina, SK  
S4P 1Y2  
306.525.6767  
GST#: 865-643-357

1010 Kayla Q.

-----  
Tbl 64/2    Chk 1713    Gst 1  
May10'16 06:19PM  
-----

1 8oz Bacon Sirloin    27.00

Subtotal                    45.00  
45.00 GST                    2.25

Amount Due            **47.25**

37.10

Gratuity: \_\_\_\_\_

Total :                    56.00

Print Name: \_\_\_\_\_

Room #: \_\_\_\_\_

Signature: \_\_\_\_\_

Join us for Extended  
Weekend Breakfast!!