

Travel Expense Chart

Employee Name	William S. Challis	
Employee Title	General Counsel	
Date of Travel	November 18-20, 2014	
Destination (s)	Ottawa, Ontario	
Purpose	Appearance on behalf of IPC at Federal Court of Canada and presentation at conference	
Related Costs:		
Airfare	\$	291.82
Accommodation	\$	439.96
Meals	\$	195.72
Other transportation (taxi)	\$	93.51
Hospitality		
Other expenses (specify)		
Total:	\$	1,021.01

**CONFIRMATION NUMBER:
L4896C**

porter
flying refined

SOLD TO WILLIAM CHALLIS

BOOKING DATE WED 29 OCT 2014

TUE 18 NOV 2014

TORONTO (YTZ) TO OTTAWA (YOW)

PD 263 3:00 PM 3:56 PM L4896C
Porter Airlines Toronto (YTZ) Ottawa (YOW)

THU 20 NOV 2014

OTTAWA (YOW) TO TORONTO (YTZ)

PD 256 12:15 PM 1:15 PM L4896C
Porter Airlines Ottawa (YOW) Toronto (YTZ)

PASSENGER(S)

1. WILLIAM S CHALLIS 1060006322

FARE/TICKET INFORMATION

TORONTO (YTZ) - OTTAWA (YOW)

FIRM FARE (1 x \$ 44.00)	\$ 44.00 CAD
Air Traveller Security Charge	\$ 7.12 CAD
Airport Improvement Fee	\$ 20.00 CAD
Harmonized Sales Tax	\$ 11.33 CAD
NAV and Surcharges	\$ 16.00 CAD
SUBTOTAL	\$ 98.45 CAD

OTTAWA (YOW) - TORONTO (YTZ)

FIRM FARE (1 x \$ 44.00)	\$ 44.00 CAD
Air Traveller Security Charge	\$ 7.12 CAD
Airport Improvement Fee	\$ 23.00 CAD
Harmonized Sales Tax	\$ 11.20 CAD

NAV and Surcharges

\$ 12.00 CAD

SUBTOTAL

\$ 97.32 CAD

ADDITIONAL PASSENGER SERVICES

2 Checked Bags Toronto (YTZ) - Ottawa (YOW)

\$ 60.00 CAD

1 Checked Bag Ottawa (YOW) - Toronto (YTZ)

\$ 25.00 CAD

Harmonized Sales Tax

\$ 11.05 CAD

TOTAL

\$ 291.82 CAD

PAYMENTS

AMERICAN EXPRESS

\$ 195.77 CAD

AMERICAN EXPRESS

\$ 67.80 CAD

AMERICAN EXPRESS

\$ 28.25 CAD

TOTAL AMOUNT

\$ 291.82 CAD

GST/HST Number: 841583271

QST Number: 1212573775

Job

RECEIPT FOR CAB FARE


Amount 39.00 Date Nov. 18 14

From AIRPORT

To HOTEL

Cab No. _____ Driver _____

H.S.T. Included in meter fare



TERMINAL ID: 324-301-681
 VEHICLE ID: 5061
 DRIVER ID: 00051539
 TRIP NUMBER: 1119
 PASSENGERS: 1

11/20/2014
 START: 10:58 END: 10:59

FARE AMOUNT: \$ 31.61

TIP AMOUNT: \$ 6.32
 SURCHARGE AMOUNT: \$ 1.50

TOTAL : \$ 39.43

MASTER CARD SALE :
 APPROVAL NUMBER : 105940

PASSENGER COPY
 CUSTOMER SERVICE 1-800-443-2812
 INQUIRY@TAXITAB.COM
 TAXITAB



BLUELINE Job #

RECEIPT FOR CAB FARE


Amount 8.00 Date 20 11 14

From Westin

To L. Elgin

Cab No. 52 Driver MS

H.S.T. Included in meter fare



HMSHOST
BYWARD TAPS
OTTAWA INTERNATIONAL AIRPORT
CHECK: 2978
TABLE: 8/1
SERVER: 300894 Simon Y
DATE: NOV20'14 11:59AM
CARD TYPE: AMEX
ACCT #:
AUTH CODE:
WILLIAM S CHALLIS

TOTAL: 19.52
TIP: 3.48
TOTAL: 23.00

X
I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT.

HMSHOST
BYWARD TAPS
OTTAWA INTERNATIONAL AIRPORT
300894 Simon Y

8/1 GST 1
2978
NOV20'14 11:37AM

DINE IN

**** SEAT 1 ****
1 SAND CHIX CLUB 13.99
FRIES
1 WTR GLASS 0.00
1 SODA BAR M 3.29
FIRST RND SFTBEV
COKE
17.28 HST 5% 217101 0.86
17.28 HST 8% 217101 1.38
AMOUNT DUE \$ 19.52

SUBTOTAL 17.28
17.28 HST 5% 217101 0.86
17.28 HST 8% 217101 1.38
AMOUNT DUE \$ 19.52

THANK YOU FOR YOUR BUSINESS!
TELL US ABOUT YOUR EXPERIENCE

SHAWN MEEHAN
613-248-2000 X1838
OTTAWA.COMMENTS@HMSSHOT.COM

GST #137512901

Billy Bishop Cafe
City Centre Terminal Corp

Table Q#4

Trans #: 731457 Serv: Maxene
11/18/2014 1:55 PM # Cust: 1

Quan	Descript	Cost
1	UF TUNA SALAD SANDWICH	\$8.40
Net Total:		\$8.40
HST		\$1.09
TOTAL:		\$9.49

Food: \$8.40

Amex \$9.49

HST Registrati
84153 3073 RT 0 1

Starbucks
Lord Elgin Hotel
100 Elgin St
Ottawa ON K1P 5K8
HST# 887783355

3090553 Eric M

CHK 1474

1 Ham & Swiss Panini	5.25
1 Tall Bold Roast	1.90
AMEX	\$8.08

Subtotal	\$7.15
HST 5%	\$0.36
HST 8% Food	\$0.57
Payment	\$8.08
Change Due	\$0.00

----- Check Closed -----
NOV 18'14 6:16 PM

Starbucks
Lord Elgin Hotel
100 Elgin St
Ottawa ON K1P 5K8
HST# 887783355

3090553 Eric M

CHK 2055

1 Tall Bold Roast	1.90
Cash CAD	\$2.00
Subtotal	\$1.90
HST 5%	\$0.10
Payment	\$2.00
Change Due	\$0.00

----- Check Closed -----
NOV 19'14 4:46 PM



LORD ELGIN

William Challis

Room No. : 0520
Arrival : 11-18-14
Departure : 11-20-14
Folio No. : 48222
Conf. No. : 86959
Cashier No. : 9
I.D.

Canada

Company Name: Canadian Institute*
Group Name: Canadian Inst - Advanced Admnv Law
H.S.T: 102094604RT

INFORMATION INVOICE

Date	Description	Charges	Credits
11-18-14	Room Service Room# 0520 : CHECK# 0344	58.48	
11-18-14	Room Charge	189.00	
11-18-14	Destination Marketing Fee	5.67	
11-18-14	Room HST	25.31	
11-19-14	Room Service Room# 0520 : CHECK# 0010	22.09	
11-19-14	Room Service Room# 0520 : CHECK# 0312	37.08	
11-19-14	Room Service Room# 0520 : CHECK# 0182	21.49	
11-19-14	Room Charge	189.00	
11-19-14	Destination Marketing Fee	5.67	
11-19-14	Room HST	25.31	
11-20-14	Room Service Room# 0520 : CHECK# 0005	22.09	
11-20-14	American Express		601.19
Total Charges		601.19	
Total Credits			601.19
Balance			0.00

LORD ELGIN HOTEL

0344 Table 520
JEREMIE L SvrCk: 45 22:34 11/18/14
ROOMSERVICE

1 RS FEATURE SOUP 9.00
1 RS 110Z SER.DIN, med rare 36.00
Sub Total: 45.00
Tax: 6.73
GRATUITIES 6.75
11/18 22:36 TOTAL: 58.48

PLEASE LIKE US ON FACEBOOK
AT BRILL FORTY ONE

ROOM:

TIP:

TOTAL:

SIGNATURE:

PRINT NAME:

LORD ELGIN HOTEL

0005 Table 520
SHAHED M SvrCk: 1 5:47 11/20/14
ROOMSERVICE

1 COFFEE/TEA 3.00
1 RS CAN CLASSIC, scrambled,
medium, sausage, white 14.00
1 MEMO, 7:45 0.00
Sub Total: 17.00
Tax: 2.54
GRATUITIES 2.55
11/20 06:20 TOTAL: 22.09

PLEASE LIKE US ON FACEBOOK
AT BRILL FORTY ONE

ROOM:

TIP:

TOTAL: BILL COLLECTED

SIGNATURE:

PRINT NAME:

Coffee

7:45

LORD ELGIN HOTEL

D132 Table 520
JEROME R SvrCk: 2 17:04 11/19/14
ROOMSERVICE

1 RS CHEF BURGER 15.00
Sub Total: 15.00
Tax: 2.24
GRATUITIES 2.25
11/19 17:05 TOTAL: 19.49

PLEASE LIKE US ON FACEBOOK
AT GRILL FORTY ONE

ROOM:

520

NAME:

BILL CHALLIS

TOTAL:

2.00

SIGNATURE:

PRINT NAME:

21.49

LORD ELGIN HOTEL

KAYM
0010 Table 520
~~SABA F~~ SvrCk: 6 6:34 11/19/14
ROOMSERVICE

1 RS CAN CLASSIC, scrambled,
medium, sausage, white, 7:45 14.00
1 COFFEE/TEA 3.00
Sub Total: 17.00
Tax: 2.54
GRATUITIES 2.55
11/19 06:34 TOTAL: 22.09

Please Sign &
PLEASE LIKE US ON FACEBOOK
AT GRILL FORTY ONE
leave outside
your door

ROOM:

520

Thank you!

TIP:

TOTAL:

SIGNATURE:

PRINT NAME:

LORD ELGIN HOTEL

D312a Table 520
JEROME R SvrCk: 10 22:46 11/19/14
ROOMSERVICE

1 RS CHICKEN 27.00
Sub Total: 27.00
Tax: 4.03
GRATUITIES 4.05
11/19 23:11 TOTAL: 35.08

PLEASE LIKE US ON FACEBOOK
AT GRILL FORTY ONE

\$260
\$37.08

ROOM:

520

TIP:

BILL CHALLIS

TOTAL:

SIGNATURE:

PRINT NAME: