

## Appendix 2: Affidavit of Executive Director

I, Dr. Corin Greenberg, of Toronto, in the Province of Ontario, MAKE OATH AND SAY:

1. I am the Executive Director of the Pediatric Oncology Group of Ontario (POGO).
2. The Pediatric Oncology Group of Ontario's Executive Director has formally delegated the supervision and management of day-to-day operations of the privacy portfolio to Bruna DiMonte (RN, BScN): Senior Database Administrator & Co-Privacy Officer, and to Madeline Riehl (MHSc): Senior Associate Research and Planning & Co-Privacy Officer, and has also formally delegated the supervision and management of day-to-day operations of the IT security portfolio to Oleg Chayat (BSc): System/Network Analyst.
3. The Pediatric Oncology Group of Ontario has in place privacy and security policies, procedures, protocols, practices, standards, tools, guidelines and other instruments ("Privacy and Security Policies") to protect the privacy of the individuals whose personal health information it receives and to maintain the confidentiality of that information.
4. The Pediatric Oncology Group of Ontario has submitted a written report (the "Report") to the Information and Privacy Commissioner of Ontario in compliance with the *Manual for the Review and Approval of Prescribed Persons and Prescribed Entities*, as issued by the Information and Privacy Commissioner of Ontario on April 19, 2010.
5. I have made due inquiries of Bruna DiMonte (RN, BScN): Senior Database Administrator & Co-Privacy Officer; of Madeline Riehl (MHSc): Senior Associate Research and Planning & Co-Privacy Officer; and of Oleg Chayat (BSc): System/Network Analyst regarding the contents of the Privacy and Security Policies implemented by the Pediatric Oncology Group of Ontario, as relates to the *Manual for the Review and Approval of Prescribed Persons and Prescribed Entities* and the Report.
6. Based on my knowledge, having exercised reasonable diligence, the Report describes the Privacy and Security Policies implemented by the Pediatric Oncology Group of Ontario, in an accurate and complete manner as of the date on which the Report is submitted.

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EXECUTIVE DIRECTOR  
Dr. C. Greenberg

MEDICAL DIRECTOR  
Dr. D. Malkin

SENIOR ADVISER,  
POLICY & CLINICAL AFFAIRS  
Dr. M. Greenberg

BOARD OF DIRECTORS

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Dr. A. Chan  
McMaster Children's Hospital  
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Managing Director  
Waterstone Human Capital Inc.

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Dr. D. Johnston  
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Dr. H. Schipper  
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Dr. B. Spiegler  
The Hospital for Sick Children

Ms. C. van Halderen  
McMaster Children's Hospital  
Hamilton Health Sciences

Dr. J. Whitlock  
The Hospital for Sick Children

7. Based on my knowledge, having exercised reasonable diligence, the Pediatric Oncology Group of Ontario has taken the steps set out in the Report that are reasonable in the circumstances to: (i) ensure the Privacy and Security Policies implemented comply with the Manual as set out in the Report; (ii) ensure compliance with the Privacy and Security Policies implemented; and (iii) protect personal health information against theft, loss, unauthorized use, disclosure, unauthorized copying, modification, or disposal.

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**SWORN (OR AFFIRMED) BEFORE ME )**

at the City/Town/Etc. of Toronto, in the )

County/Regional Municipality/Etc. of )

York, in the Province of Ontario, )

on [DATE]. *October 30<sup>th</sup>, 2013.* )

*Co. M. Greenberg*  
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 Signature of Dr. Corin Greenberg

*Michelle D. Guy*  
 MICHELE D. GUY  
 NOTARY PUBLIC