



Information and Privacy
Commissioner/Ontario
Commissaire à l'information
et à la protection de la vie privée/Ontario

February, 15, 2011

Jane van Alphen,
Vice-President, Operations
Ontario Institute for Cancer Research
MaRS Centre, South Tower
101 College Street, Suite 800
Toronto, Ontario
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Dear Ms. van Alphen:

**Re: Review and Approval of the Practices and Procedures of the Ontario Institute
for Cancer Research in respect of the Ontario Tumour Bank**

Pursuant to subsection 13(2) of Regulation 329/04 of the *Personal Health Information Protection Act, 2004* ("the *Act*"), my office is responsible for approving the practices and procedures implemented by an organization that has been designated a "prescribed person" under section 39(1)(c) of the *Act* to protect the privacy of individuals whose personal health information it receives and to protect the confidentiality of that information.

My office has now completed its detailed review of the practices and procedures of the prescribed person, the Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank. The review process included a review of the privacy and security policies, procedures and practices implemented by the Ontario Institute for Cancer Research in respect of the Ontario Tumour Bank and an on-site meeting to discuss questions arising from these policies, procedures and practices.

Based on this review, I am satisfied that the Ontario Institute for Cancer Research in respect of the Ontario Tumour Bank has in place practices and procedures that sufficiently protect the privacy of individuals whose personal health information it receives and that sufficiently maintain the confidentiality of that information.

Accordingly, effective February 15, 2011, I am pleased to advise that the practices and procedures of the Ontario Institute for Cancer Research in respect of the Ontario Tumour Bank have been approved.

Attached is a report summarizing the findings of the review and making recommendations to further enhance the practices and procedures of the Ontario Institute for Cancer Research in respect of the Ontario Tumour Bank.

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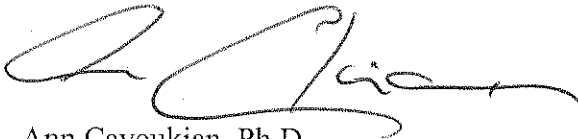
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In order to synchronize the timing of the review of the Ontario Institute for Cancer Research in respect of the Ontario Tumour Bank with the reviews of other prescribed persons, this approval will remain effective until October 30, 2011. Prior to September 1, 2011, please submit a letter describing any changes to these practices and procedures and any steps that have been taken to address the recommendations outlined in the attached report so that my office may review and approve these practices and procedures effective October 31, 2011 for a further period of three years.

I would like to extend my gratitude to you and your staff for the cooperation provided during the course of the review, including the diligence and timeliness in submitting the requested documentation, in responding to requests by my office for further information and in making the amendments requested to the practices and procedures of the Ontario Institute for Cancer Research in respect of the Ontario Tumour Bank.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Ann Cavoukian', with a long horizontal flourish extending to the right.

Ann Cavoukian, Ph.D.
Commissioner

Enclosure