

Travel Expense Chart

Employee Name	Emily Harris-McLeod	
Employee Title	Senior Policy Analyst	
Date of Travel	October 10-11, 2019	
Destination (s)	Sudbury, Ontario	
Purpose	Presenting at Reaching Out to Ontario (ROTO)	
Related Costs:		
Airfare	\$	356.23
Accommodation	\$	139.85
Meals	\$	65.41
Other transportation	\$	125.75
Hospitality	\$	-
Other expenses	\$	-
Total:	\$	687.24



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Sudbury

Thu, Oct 10 - Fri, Oct 11 **✓ Booked.** No need to reconfirm. Total: CA \$356.23

Before you go

- **E-ticket:** This page can be used as an E-ticket. Before travelling, print a copy of your itinerary and take it with you!
- Your itinerary consists of two one-way fares which are subject to their own rules and restrictions. If one of your flights is changed or cancelled, it will not automatically change the other flight. You may incur a penalty fee for each flight for additional itinerary changes.
- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

Contact the airline to confirm:

- Specific seat assignments
 - Special meals
 - Frequent flyer point awards
 - Special assistance requests
-

Flight overview

We hope you had a great trip. Thank you for choosing Expedia for your travel reservations.

Travel dates

Oct 10, 2019

Itinerary

Confirmation

(Porter Airlines)

Ticket

(Emily Harris-McLeod)

Booking ID

 **Departure** Thu, Oct 10

Porter Airlines 533

Toronto (YTZ)

9:30 AM




Sudbury (YSB)

10:30 AM

STANDARD

Cabin: Economy (S)

Show more 

1h duration

Total duration

1h

Flight overview

We hope you had a great trip. Thank you for choosing Expedia for your travel reservations.

Travel dates

Oct 11, 2019

Itinerary #

Confirmation

(Porter Airlines)

Ticket #

(Emily Harris-McLeod)

Booking ID

 **Return** Fri, Oct 11

Porter Airlines 536

Sudbury (YSB)

1:25 PM



Toronto (YTZ)

2:28 PM

STANDARD

Cabin: Economy (S)

Show more ▾

1h 3m duration

Total duration

1h 3m

Traveller(s)

[Back to top](#)

Emily Harris-McLeod

Price summary

[Back to top](#)

Flight 1: YTZ to YSB

Traveller 1: Adult ▾ CA \$177.55

Flight 2: YSB to YTZ

Traveller 1: Adult ▾ CA \$178.68

Total CA \$356.23

[View receipt](#)

All prices are quoted in **CAD**.


Additional information

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Flight 1: YTZ to YSB

Additional Fees

The airline may charge additional fees for checked baggage or other optional services.

- Additional fees for your flight to Sudbury 

Airline rules + restrictions

We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.

Tickets are non-refundable and non-transferable. Itinerary changes are permitted, fee may apply. A change fee of CA \$100.00 per ticket is charged by the airline for all itinerary changes.

Please read the complete penalty rules for changes and cancellations [📄](#) applicable to this fare.

Please read important information regarding airline liability limitations [📄](#).

Flight 2: YSB to YTZ

Additional Fees

The airline may charge additional fees for checked baggage or other optional services.

- Additional fees for your flight to Toronto [📄](#)

Airline rules + restrictions

We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.

Tickets are non-refundable and non-transferable. Itinerary changes are permitted, fee may apply. A change fee of CA \$100.00 per ticket is charged by the airline for all itinerary changes.

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4

2

AC TAXI
2914 BANCROFT DR P3B1V1
SUDBURY ON
27053397
TM2705339701

SALE

Batch #: 003 RRN: 0010030380
10/10/19 11:00:09
Invoice #: 35 REF#: 00000038
APPR CODE: 002932

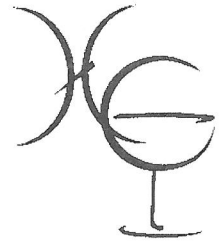
***** Chip
AID: A0000000031010 ***

AMOUNT \$55.00
TIP \$2.75
TOTAL \$57.75

00 APPROVED

Retain this copy for your records

CUSTOMER COPY



**THE HOURGLASS
RESTAURANT & LOUNGE**

183 Cedar St. Sudbury
Tel: 705 674-5277
Check #: 170183

Server: TOM Date: 10/10/2019
Table: 27 Time: 13:26
Client: 1

1 Diet Coke 2.50
1 Calamari 13.00
1 Side Greek 6.00

SUB-TOTAL: 21.50
HST: 2.80

TOTAL: 24.30

HST #836455261



Emily Harris-McLeod
Canada

Room No. : 429
Arrival : 10-10-19
Departure : 10-11-19
Page No. : 1 of 1
Folio No. :
Conf. No. :
Cashier No. : 6727

INVOICE

Membership No. :
A/R Number :
Group Code :
Company Name : Government of Canada

10-11-19 07:41:40 AM EST

Date	Text	Charges	Credits
10-10-19	Government Accommodation	119.00	
10-10-19	Municipal Accommodation - 4%	4.76	
10-10-19	HST-TAX-Rooms #887494516	16.09	
10-11-19			139.85
	XXXXXXXXXXXX XX/XX		
Total		139.85	139.85
Balance			0.00

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I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

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**RESPECT
IS
BURNING**
KITCHEN + BAR

THE DURHAM SOCIAL

82 Durham St.
Sudbury, Ontario
Tel: (705) 675-5777
Check #: 194958

Server: Jennifer Date: 10/10/2019
Table: 101 -1 Time: 20:36
Client: 7

1 BOMB CARB VERDURA 18.00

SUB-TOTAL: 18.00
HST: 2.34

TOTAL: 20.34

Respect Is Burning Supperclub Limited
HST # 871436879RT0001

6

AC TAXI
2914 BANCROFT DR P3B1V1
SUDBURY ON
27053397
TM2705339701

SALE

Batch #: 003 RRN: 0010030630
10/11/19 12:21:05
Invoice #: 59 REF#: 00000063
APPR CODE: 031517

Proximity
/

CREDIT
AID: A0000000031010

AMOUNT \$63.00
TIP \$5.00

TOTAL \$68.00

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7

CLEAR SKY BISTRO

5000 Air Terminal Drive
Garson, Ontario
Tel: (705) 693-0999
Check #: 149467

Server: Monica Date: 10/11/2019
Table: 17 Time: 12:49
Client: 1

1 Veggie Quesadilla 13.50
1 SD Sweet Potato Fry 2.50
1 Bottle Pop 2.38

SUB-TOTAL: 18.38
HST: 2.39

TOTAL: 20.77

Contact us for your catering needs
at 705-693-0999 or
clearskybistro@gmail.com

HST# 779468891 RT0001