



Information and Privacy
Commissioner of Ontario
Commissaire à l'information
et à la protection de la vie privée de l'Ontario

October 31, 2011

VIA ELECTRONIC AND REGULAR MAIL

Kori Kingsbury, Chief Executive Officer
Cardiac Care Network of Ontario
4100 Yonge Street
Suite 502
Toronto, Ontario
M2P 2B5

Dear Ms. Kingsbury:

RE: Review of the Practices and Procedures of the Cardiac Care Network of Ontario in respect of its registry of cardiac services

Pursuant to subsection 13(2) of Regulation 329/04 of the *Personal Health Information Protection Act, 2004* ("the Act"), my office is responsible for reviewing the practices and procedures implemented by each prescribed person to protect the privacy of individuals whose personal health information it receives and to protect the confidentiality of that information.

Given that the practices and procedures of the Cardiac Care Network of Ontario (CCN) in respect of its registry of cardiac services were last approved on October 31, 2008, my office was again required to review these practices and procedures on or before October 31, 2011.

In accordance with the new process as set out in the *Manual for the Review and Approval of Prescribed Persons and Prescribed Entities* ("the Manual"), CCN, as a prescribed person which was seeking the continued approval of its practices and procedures, submitted a detailed written report and sworn affidavit to my office. These documents were to conform to the requirements set out in the *Manual*.

My office has now completed its review of your report and affidavit. Based on this review, I am satisfied that CCN continues to have in place practices and procedures that sufficiently protect the privacy of individuals whose personal health information it receives, that sufficiently maintain the confidentiality of that information and that continue to meet the requirements of the *Act*.

Accordingly, effective October 31, 2011, I am pleased to advise that the practices and procedures of CCN continue to be approved for a further three-year period.

Attached is an Appendix containing a recommendation to further enhance the practices and procedures of CCN which must be implemented prior to the next legislated review.

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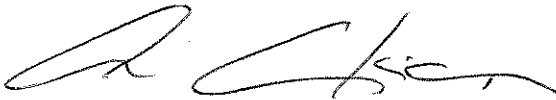
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I would like to extend my gratitude to you and your staff for the cooperation provided during the course of the review, including the diligence and timeliness in submitting the requested documentation, in responding to requests by my office for further information and in making the amendments requested.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Ann Cavoukian". The signature is fluid and cursive, with a large initial "A" and a long, sweeping underline.

Ann Cavoukian, Ph.D.
Commissioner

Attach.

cc: Jim Pagiamentzis, Privacy Officer and Director of Operations & Stakeholder Relations

Appendix

It is recommended that CCN ensure that any future agreements with third party service providers include all the relevant language from the Template Agreement for All Third Party Service Providers, as set out in the *Manual*.